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Date: Wed, 29 Oct 2003 14:20:37 -0500 To: sandra.jacobson@grc.nasa.gov

From: Daniel A Papcke < Daniel.A.Papcke@nasa.gov>

Subject: P2 Team Meeting Minutes, 04 - 10-17

At 9:30, on October 17, 2003, the Pollution Prevention Team met in Building 6, Room 147.

Attendees: D. White, B. Hodgson, M. Hovanic, P. Kennedy, M. Kenzig, W. Kocher, L. Sekura,

The team reviewed the "Draft - FY-2004 Goals and Activities" report.

FY04 TARGETS:

See attached report for updated Activities and Targets.

- Bob Lallier to provide Target and P2 purpose of "Reduction of chemicals at PBS."
- For "Conversion of EMO vehicles to CNG/other" Activity, fuel cells was brought up as a possibility, along with CSU students as a resource.

OTHER ITEMS:

- Michele Kenzig receiving input for America Recycles Day, November 15, 2003. Additional suggestions are welcome. Michelle also proposed posting a chart showing results of recycling and gratitude for these efforts. We could also sponsor an annual event, similar to Earth Day.
- Fletcher Miller is scheduled to attend the October 31 P2 meeting to give a presentation on alternative energy.

The next meeting will be held at 10:00 on October 31, 2003.